

# PhotoCake® IV Stand Assembly Instructions








**PhotoCake® Technical Support**  
**1-800-644-1228**



**Important:**

Prior to opening your PhotoCake® stand, please make sure that you have the following:



Additional Person	
Power Drill/Screwdriver	
Phillips Hand Screwdriver	
Rubber Mallet Hammer	
Pliers	

**General Instructions:**

- Use pliers to remove all staples from the box. This will help prevent any scratches to you or the PhotoCake® stand parts.
- Remove corner protectors from both ends and then carefully remove unit from the box.
- Remove the hardware box and all packing from the main unit.



## Inspect Hardware bag before Assembly:

22 Screws (larger screws)	
4 Black Screws (smaller screws)	
Screwdriver Bit	
White Screw Caps	
2 Non – Locking Wheels	
2 Locking Wheels	

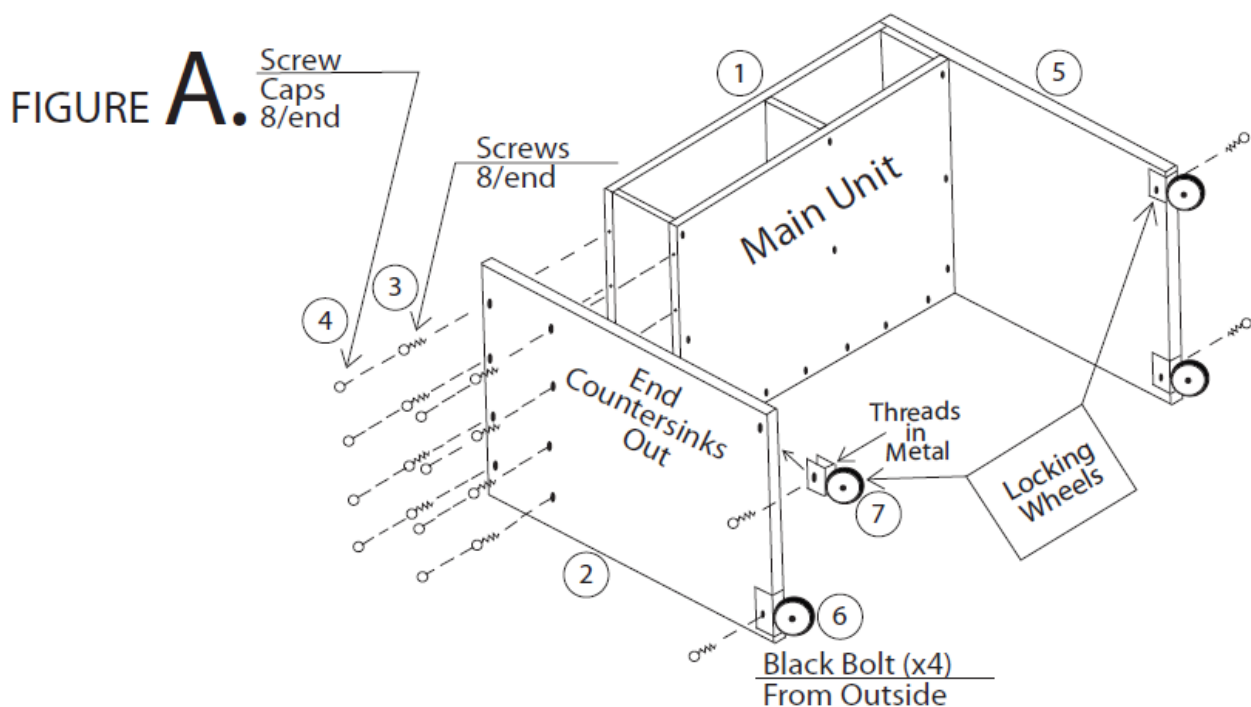
- Remove the hardware bag from box and install provided screwdriver bit in your battery powered drill/screwdriver. Set clutch halfway (if available) to avoid over tightening and strip-out.

## Main Assembly Instructions: (Figure A)

1. Stand the main unit its back with open shelf side facing up.  
(see Figure A-1)
2. Stand either end (they are the same) next to the main unit, keeping countersink side out to accept screw heads.  
(see Figure A-2)
3. Hand start (8) screws, then tighten with the battery powered drill/screwdriver until they are flush. Do not over-tighten screws. (see Figure A-3)
4. Insert (8) white screw caps. Tap lightly with a rubber mallet hammer.  
(see Figure A-4)
5. Repeat steps 2 – 4 on the other end of the main unit. (see Figure A-5)

## Wheel Installation Instructions:

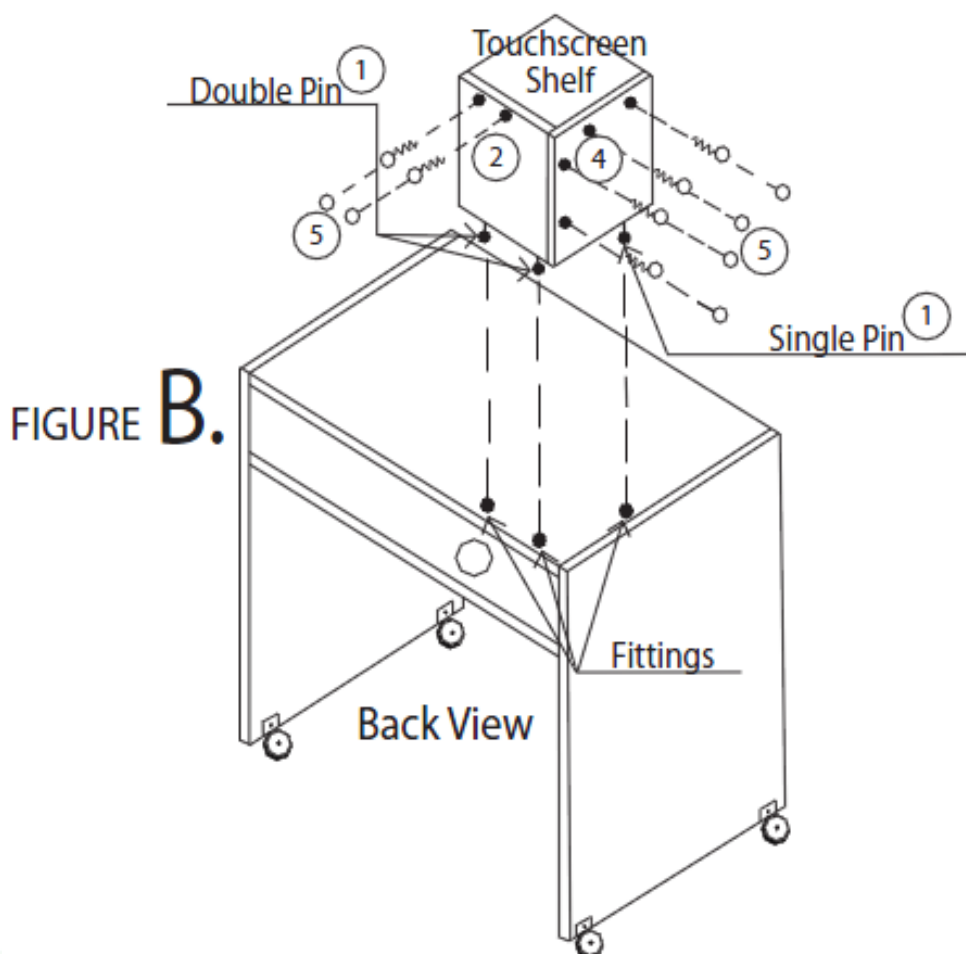
6. With the threaded side of the u-clip facing towards the unit, install (2) non-locking wheels on each side-end closest to the floor securing with (1) black screw for each wheel. Tighten with a Phillips hand screwdriver.  
(see Figure A-6)
7. Install (2) locking wheels on each side-end facing up following instructions as in step 6 (see Figure A-7)



## Touchscreen Shelf Assembly Instructions: (Figure B)

**NOTE:** It is necessary to use an additional person to lift the PhotoCake® Stand onto its wheels.

1. Set the single and double pin sides of the touchscreen shelf into the fittings. (see Figure B-1)
2. Hand-start the (2) screws. (see Figure B-2)
3. Tighten the (3) fittings one half turn with a hand screw driver. (see Figure B-3)
4. Hold touch screen shelf into position and hand start final (4) screws. (see Figure B-4)
5. Tighten all (6) screws on touch screen shelf with powered drill/screwdriver. Do not over-tighten screws.
6. Insert (6) white screw caps. Tap lightly with a rubber mallet hammer. (see Figure B-5)





Do you have any questions? Missing small parts or hardware? If you need assistance with the assembly of your PhotoCake® IV Stand, please contact:

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**@ 1-800-644-1228**

